**local, (dia, mes e ano)**

To whom it may concern,

My name is **Nome Completo,** passport number **xxx** and I have been living in **Brisbane** for **n** years/months.

I am writing this letter to make official my invitation to **Nº do Passaporte**. **He/She** will be staying at my house on **Endereço do Amigo**.

I have been living on this address for the last **n** years. **He/She** will stay at my house from **Data de chegada** to **Data de saída**. **He/She** has been a **friend of mine for n years**.

Feel free to contact me if you have any further questions regarding this matter. My phone number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Kind Regards,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nome da pessoa e assinatura**